

Trustees & Fiscal Officer  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



www.goshen-oh.gov

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Board of Trustees**  
**Tuesday, February 23, 2016**  
**7:00 PM**  
**Regular Meeting Agenda**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Board of Trustees  
Board of Trustees  
Fiscal Officer Allgeyer

**Adoption of Agenda**

A. Motion to adopt agenda

Board of Trustees

**Approval of Meeting Minutes**

B. Motion to approve Trustee minutes from 12/16/15, 12/21/15 and 12/31/15

Fiscal Officer Allgeyer

C. Approve payment of bills for 2/09/16 thru 2/22/16

Fiscal Officer Allgeyer

**Communication and Announcements**

D. Presentation by Clermont County Building Official Carl Lamping

Carl Lamping, CC  
Building Official

E. Presentation reference 2016 Goshen Farmer's Market

Erwin Walker

F. Township Administrator Announcements / Correspondences

Chief Pegram

**New Business**

G. Motion to approve the purchase of a 2016 Chevrolet Tahoe from Taylor Chevrolet of Lancaster Ohio at a cost of \$37,071.50 per the Ohio STS (State Bid) program for the Fire and EMS Department

Chief Pegram

H. Motion to appoint two members of the Goshen Township Board of Trustees to the Firefighters Dependent Fund per ORC 146.03 and 146.04

Chief Pegram

I. Motion to declare surplus and sell on GovDeals.com a 2000 Ford Ambulance Vin # 1FDWE35FXYNB67985

Chief Pegram

J. Motion to accept the resignation of Joseph Spaulding from the Goshen Park Board effective 2-23-16

Chief Pegram

K. Consider motion to appoint a candidate to vacant Park Board Seat Chief Pegram

**Old Business**

- L. Motion to approve decrease of 2016 budget as presented and approved on 2/9/16 with total appropriations across all funds to be revised to a total of \$5,466,843.57 effective 2-9-16 Fiscal Officer Allgeyer
- M. Motion to approve decrease of 2016 General Fund 1000 appropriations to be revised total of \$570,838.71 effective 2-9-16 Fiscal Officer Allgeyer
- N. Update on rental property Chief Pegram
- O. Motion to schedule a special meeting of the board of trustees for the purpose of Zoning and BZA board interviews. Chief Pegram
- P. Update on Agenda / Community Form Policy and well as Nepotism Policy Updates Chief Pegram
- Q. Update on cleaning contract proposals for the Township Building Chief Pegram
- R. Motion to adjourn into Executive Session at \_\_\_\_\_ in accordance with ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Chief Pegram
- S. Consider a motion to advertise for the part-time position of Township Administrator Chief Pegram
- T. Consider motion to advertise for the part-time position of Administrative Assistant Chief Pegram

**Community Forum**

**Adjournment**

Motion to adjourn the Regular Meeting of the Board of Trustees

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**Regular Meeting – Goshen Township  
Board of Trustees  
Tuesday, February 23, 2016  
7:00 PM**

**Meeting Minutes**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Chief Steve Pegram  
Board of Trustees  
Fiscal Officer Allgeyer

Trustee Allen called the meeting to order at 7:00 PM and roll was taken.

Trustee Lisa Allen – Present  
Trustee Bob Hausermann – Present  
Trustee Lois Pappas Swift – Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Interim Administrator / Fire / EMS Chief Steve Pegram, Police Chief Rick Combs, and Service Director Bob Seyfried

**Adoption of Agenda**

**95-2016** Trustee Swift motioned to adopt the agenda. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Hausermann – Yes      Trustee Swift – Yes

**Approval of Meeting Minutes**

**96-2016** Trustee Swift motioned to approve Trustee meeting minutes from 12/16/15, 12/21/15, and 12/31/15. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Hausermann – Abstain      Trustee Swift – Yes

## Approve Payment of bills

**97-2016** Trustee Swift motioned to approve payment of bills, payment dates 02/09/16 to 02/22/16. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – Yes

## Communication and Announcements

### Clermont County Building Official Carl Lamping

Mr. Lamping presented to the Board of Trustees regarding permit central and the Clermont County Building Inspection Department and what they do for Clermont County and Goshen Township, document attached for reference. Mr. Lamping reiterated that zoning permits are to be in place before making presentation to the County. Trustee Allen thanked Mr. Lamping for coming tonight and stated the Township is making changes in the Zoning department and would like to work with the County to make sure changes align with the County.

### 2016 Farmer's Market

Mr. Erwin Walker stated that this will be the third year for the Farmer's Market and requested that the Board of Trustees would post the Farmer's Market information on the Township website from June to October 2016. Trustee Allen requested that Mr. Walker forward the information onto Administrator Pegram. Trustee Swift inquired if there was a vendor and product list; Mr. Walker replied they are currently working on one.

### Administrator announcements / correspondences

Administrator Pegram stated that the August through December Board of Trustee minutes and agendas have been uploaded to the Township website and that he is currently working on the BZA and Zoning commission minutes to be added to the website.

## New Business

**98-2016** Trustee Hausermann motioned to approve the purchase of a 2016 Chevrolet Tahoe from Taylor Chevrolet of Lancaster, Ohio, at a cost of \$37,071.50 per the Ohio STS state bid program for the Fire / EMS department. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – No

Chief Pegram stated that in the approved 2016 budget, this was a capital item listed and that he had also looked at local dealerships to see if they could beat the state bid, but local dealerships could not beat the state bid price. Trustee Swift inquired if the vehicle purchased last year was for the Fire department; Chief Pegram replied that a 2007 Tahoe was purchased for the Fire department last year. Trustee Swift

inquired who would drive the new vehicle if purchased; Chief Pegram replied that Deputy Fire / EMS Chief Hasenmeier would drive the vehicle due to the current vehicle the Deputy Chief is driving has over 200,000 miles.

- 99-2016** Trustee Hausermann motioned to appoint Lisa Allen and Bob Hausermann of the Goshen Township Board of Trustees to serve the Firefighters Dependent Fund per ORC 146.03 and 146.04. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

- 100-2016** Trustee Swift motioned to declare surplus and sell on GovDeals.com a 2000 Ford Ambulance Vin #1FDWE35FXYNB67985. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Chief Pegram stated that this is the oldest ambulance in the fleet and that the Fire / EMS department currently has four ambulances and his recommendation is to operate three and to sell the fourth ambulance.

- 101-2016** Trustee Hausermann motioned to accept the resignation of Joseph Spaulding from the Goshen Park Board effective 02/23/16. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Administrator Pegram read Mr. Spaulding's submitted resignation letter into the record. The Board of Trustees thanked Mr. Spaulding for his many years of service to the community.

- 102-2016** Trustee Hausermann motioned to appoint Dave Maphet to the Park Board, term expiring in May 2016. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Administrator Pegram stated that the Board of Trustees had just completed Park Board interviews recently and inquired if the Trustees wanted to appoint based from those interviews or repost and interview again. Board of Trustees were in agreement that since they had recently interviewed for the Park Board that they were prepared to appoint based from those applicants interviewed.

## Old Business

- 103-2016** Trustee Hausermann motioned to approve decrease of 2016 budget as presented and approved on 02/09/16 with total appropriations across all funds to be revised to a total of \$5,466,843.57 effective 02/09/16. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated that the Board of Trustees had approved previously in the year a \$45,100.00 transfer from the General fund to the Zoning fund. Fiscal Officer Allgeyer stated that this transfer was reflected in the budget document for the Zoning fund presented on 02/09/16, but it had not been adjusted in the General fund and that this motion reflects the decrease in the General fund transfer out.

- 104-2016** Trustee Hausermann motioned to approve decrease of the 2016 General fund 1000 appropriations to be revised total of \$570,838.71 effective 02/09/16. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – Yes

- 105-2016** Trustee Hausermann motioned to instruct Township Administrator Pegram to apply Debbie Harris' rental security deposit to be applied to January 2016 rent due. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – Yes

Administrator Pegram stated that Ms. Harris still owed the Township for January 2016 rent and that Ms. Harris had moved out of the rental property around February 1<sup>st</sup>. Administrator Pegram stated that the rental house has been reviewed and recommended to the Board of Trustees that the security deposit paid by Ms. Harris be applied to January rent owed.

#### Zoning and BZA interviews

Administrator Pegram stated that there are seven applicants for the vacant Zoning and BZA board positions and inquired if the Board of Trustees wanted to interview all seven applicants; Trustee Allen replied that past practice has been to interview three to four and requested that Administrator Pegram email all resumes to the Trustees for review. Board of Trustees directed Administrator Pegram to contact the applicants for an available meeting date. After discussion no motion made at this time to schedule special meeting for interviews.

#### Agenda / Community Forum / Nepotism Policy update

Administrator Pegram stated that he is still working with the County Prosecutors office regarding the agenda, community forum, and the Township's nepotism policy.

- 106-2016** Trustee Swift motioned to instruct Administrator Pegram to contract with JaniKing for the cleaning contract of \$340 per month for the Township Building. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – Yes

Administrator Pegram stated that that two quotes had been received from commercial cleaning companies for the cleaning of the Township Building and that

he also had included as a third option for the Trustees review, what it would cost should a Township employee do the cleaning. Administrator Pegram stated that utilizing a Township employee was the most expensive option and that JaniKing had submitted the least expensive quote. Trustee Swift inquired what type of cleaning would be done; Administrator Pegram replied that all areas of cleaning would be performed and that the Town Hall would be cleaned monthly. Administrator Pegram stated that the cleaning quote from JaniKing does not include a one-time heavy duty cleaning with stripping and re-waxing of the floors, this would be an additional cost. Trustee Hausermann inquired about the JaniKing contract length; Administrator Pegram replied is for one year which will auto renew in one year increments unless they receive in writing to cancel the contract.

## **Executive Session**

**107-2016** Trustee Swift motioned to adjourn into Executive Session at 7:36 PM in accordance with ORC 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Board of Trustee reconvened back to Regular meeting from Executive Session at 8:13 PM.

## **Business Continued**

**108-2016** Trustee Hausermann motioned to terminate the employment of Rick W. Combs as Chief of Police with Goshen Township effect February 23, 2016, in accordance with ORC 505.49 (B). Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – No

**109-2016** Trustee Hausermann motioned to advertise for the part-time position of Township Administrator. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

**110-2016** Trustee Hausermann motioned to advertise for the part-time position of Administrative Assistant. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

**111-2016** Trustee Hausermann motioned to advertise for the position of Township Chief of Police. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – No

## Community Forum

Jim Constable – Blanchester, OH

Mr. Constable thanked Chief Pegram and Director Seyfried for their help in getting his public records request, inquired if BZA has regular monthly meetings; Director Seyfried replied that the BZA does meet monthly. Mr. Constable inquired about total budget for the Zoning fund for 2016, inquired about public hearing notifications.

Donnie Combs – Goshen, OH

Mr. Combs inquired about public record for Zoning violation; Administrator Pegram replied that there is a letter from prior Administrator Ethridge to Mr. Combs. Trustee Allen stated that legal counsel has advised the Township that there should be no engagement with Mr. Combs unless legal representation is present by both parties since there is a current case.

## Adjournment

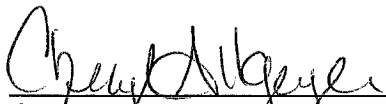
**112-2016** Trustee Hausermann motioned to adjourn the Regular Meeting of the Board of Trustees at 8:24 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – Yes

Respectfully Submitted by:

  
\_\_\_\_\_

Cheryl Algeyer, Fiscal Officer

  
\_\_\_\_\_

Goshen Township Trustee

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